



جامعة العلوم والتقنية في الفجيرة  
UNIVERSITY OF SCIENCE & TECHNOLOGY OF FUJAIRAH

# USTF

## Tuition Fees and Financial Regulations



## 1. Application and Registration Fees

Application and registration fees of AED 1,300 should be paid in cash in one installment upon registration, and are not part of the tuition fees. Application and registration fees are non-refundable, except when the application is rejected in which case an amount of AED 1,000 will be refunded to the student.

A student who wishes to apply for transfer from another accredited institution will pay a non-refundable fee of AED 500. This fee shall be considered part of the application and registration fees if the student is admitted in the University.

Students admitted to the Dentistry undergraduate programs are required to pay a seat reservation deposit as stated in the table below. This deposit is non-refundable and non-transferable and must be paid before the deadline stated on the letter of admission. This deposit is deductible from the student's tuition once the applicant joins the university. If the student asks to defer admission to the following semester and the request is approved, the deposit will be applied to the following semester.

Program	Deposit (AED)
Bachelor of Dental Surgery	6,000

The application and registration fee for graduate programs is AED 1,500. The fee should be paid in cash in one installment upon registration, and is not part of the tuition. The application and registration fee is non-refundable, except when the application is rejected in which case an amount of AED 1,200 will be refunded to the student.

# Tuition Fees

## A. Credit Hours for Bachelor's Programs

• Tuition fees for the Bachelor's programs offered at the University are as follows:

#	College	Degree	Total CRHs	Fee per one CRH	Average Cost per Year *	Average Cost per Semester *
1	<b>Dentistry</b>	Bachelor of Dental Surgery	201	2,100	95,000	47,500
2	<b>Engineering and Technology</b>	B. Sc. in Electrical Engineering / Electronics and Communication	142	1,325	51,360	25,680
		B. Sc. in Electrical Engineering / Power and Renewable Energy	142	1,325	51,360	25,680
		B. Sc. in Electrical Engineering / Artificial Intelligence	142	1,325	51,360	25,680
		B. Sc. in Information Technology / Cyber Security	123	1,025	36,300	18,150
		B. Sc. in Information Technology / Data Analytics	123	1,025	36,300	18,150
3	<b>Business Administration</b>	Bachelor of Science in Management	126	1,025	34,000	17,000
4	<b>Humanities and Science</b>	Bachelor of Arts in Sociology and Social Work	126	1,100	35,000	17,500
		Bachelor of Arts in Psychology	126	1,100	35,000	17,500
5	<b>Law</b>	Bachelor of Law	132	1,150	38,600	19,300
6	<b>General Studies</b>			1,200		

\* We offer different types of Fee waivers and scholarships: 5% - 20% for Siblings, 100% for program best performers, 50% -100% for top students from secondary schools of Fujairah emirate, other seasonal discounts etc.

\* Includes the fee rate per credit hour and additional fees as applicable to each registered course (i.e. lab, tutorial, project). Excludes books, hostel, and transportation fees.

\*\* Terms and Conditions apply.

# Tuition Fees

## B. Credit Hours for Master's Program

• Tuition fees for the Master's programs offered at the University are as follows:

College / Institute	Major	Total CRHs	Fee per one credit hour	Average cost per year	Average cost per semester
College of Business Administration	Master of Business Administration	36	AED 2,000	36,000	18,000
	Master in in Entrepreneurship	36	AED 2,000	36,000	18,000

A general discount is given to all graduates 20% and 30% to University of Science and Technology Fujairah graduates and university employees

## C. Laboratory, Clinic Fees

Students registered in the program offered by the College of Dentistry, pay a flat semester fee for specialized laboratory sessions and clinics as shown in the table below:

College	Dentistry		
	1st -3rd year	4th and 5th years	
Fees	AED 4,4000	Clinics	Productive Lab
		AED 6,600	AED 3,300

This fee does not include the lab fees of courses of the proposed sequence of study (study plan) offered by other colleges.

## D. Orientation Service Fee

New students pay a fee of AED 1,200 for the Orientation Service, which is taken during the first semester of enrolment.

### 3. Additional Fees

- Additional lab fee for each registered course having lab sessions offered by colleges other than College of Dentistry : AED 675
- Additional fee for courses having a tutorial sessions: AED 575
- Additional fee for graduation project courses at the College Engineering and Technology AED 625
- Additional fee for internship courses: AED 850
- Student service fee per semester: AED **500**
- Application fee for an incomplete course: AED 500
- Reference letter: AED 40
- Extra copy of the academic transcript: AED 100
- Grade grievance application: AED 100
- ID card, per academic year: AED 30
- Additional fee of AED 500 per each registered course taken as independent studies.

*Each bounced cheque will be subject to a penalty of AED 200.*

*The university may and reserves the right to increase the tuition and other fees up to 10% per an academic year when deemed necessary*  
5% VAT will be added to all above-mentioned fees

### 4. Payment Terms

A student should pay AED 4,000 in advance as a deposit in order to register in fall/spring semesters (AED 2,000 in summer session).

Upon registration, the student should pay the tuition fees in full within two weeks from the end of the add/drop period. The Office of Finance has the right to take the necessary action against any student who has not settled their due balance of tuition fees, including suspension of registration and ineligibility to attend exam sessions.

The student has an option to settle tuition fees in (3) three monthly installments by providing postdated cheques. To get this privilege, the student should obtain the Office of Finance's approval after filling out the required form. This option is valid for spring/fall semesters only.

Tuition for summer semester should be paid in one installment within (2) two weeks from the end of the add/drop period.

Graduate students registering for Master Thesis will pay 50% of the applicable fee upon registration and 50% during the semester.

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## Payments to USTF are accepted in the following forms:

- Cash** : Denomination of UAE Dirhams, GCC currencies & USD  
**Cheque** : Current & Post Dated, UAE Dirhams cheques drawn on UAE Bank\*. Postdated cheques are subject to Office of Finance's approval.  
**Credit Card** : Visa, Master, American Express & Diners Club.

### Direct deposit and bank transfer to:

- Bank** : Abu Dhabi Islamic Bank,  
**Branch** : AL Fujairah  
**Account Name** : University of Science and Technology of Fujairah LLC  
**IBAN** : AED120500000000010270215  
**SWIFT** : ABDI AEAD

The student's name and University ID number (if available) must be mentioned in all deposits and transfers

Please scan the deposit slip or transfer confirmation and e-mail them to: [h.bekhit@ustf.ac.ae](mailto:h.bekhit@ustf.ac.ae) / [a.abdou@ustf.ac.ae](mailto:a.abdou@ustf.ac.ae) or fax them to: +971 92243134.

For further finance-related inquiries, please contact the Student Accounts on:

- Female section teller : 00971 92023652
- Male Section teller : 00971 92023653
- e-mail : [h.bekhit@ustf.ac.ae](mailto:h.bekhit@ustf.ac.ae) / [a.abdou@ustf.ac.ae](mailto:a.abdou@ustf.ac.ae)

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## 5. Refund Policy

### A. Add/Drop Period

During the add/drop period students may add or drop courses without incurring charges. If a student adds one or more course(s) during the add/drop period, he/she must pay additional fees for the added course(s) at the time of submitting the application, otherwise the application will be rejected.

If a student withdraws from one or more courses during the add/drop period, the fees of the dropped course(s) will be refunded only after the end of the add/drop period. Alternatively, the student may request that the amount be credited to his/her balance for the following semester.

A student may withdraw from one or more course(s) after the end of the add/drop period, provided he/she remains registered in at least three courses during that semester. In this case, the student does not have the right to claim any refund for the fees of the withdrawn courses.

### B. Suspension of Registration

During the add/drop period a student may submit an application for suspension of registration for one or a maximum of two consecutive semesters. The application should be submitted to the Admission and Registration Department. In this case, the full amount of any fees paid shall be credited in full to the student's account for the following semester, or refunded one week after the submission of the refund application to the Student Account Officer (at Finance Department).

If the student submits an application for suspension of registration for one or two semesters during the two weeks following the end of add/drop period, he/she shall be entitled to only 50 percent of the tuition fees of the semester in which he/she submits the application for suspension.

If the student submits an application for suspension of registration after the end of the two weeks following the add/drop period, he/she will not be entitled to claim a refund of any part of the tuition fees of the semester in which he/she submits the application for suspension.

If a student wishes to reclaim any amount from a credit balance, he/she must fill in an Application for Refund Form and submit it to the Student Account Officer (at Finance Department) after the end of the add/drop period. A cheque payment will be prepared within one week from receiving the application. If the student fails to do this, the amount will be credited to the student balance for the following semester.

### C. Withdrawal from the University

During the add/drop period, the student may submit an application for suspension of registration and withdrawal from the University. The application should be submitted to the Admission and Registration Department. In this case, the student is entitled to a full refund of tuition fees paid for the semester in which he/she submits the application for withdrawal. The refund will be made one week after the submission of the application for refund to the Student Account Officer (at Finance Department).

If the student makes an application for suspension of registration and withdrawal from the University within the two weeks following the end of the add/drop period, he/she is entitled to a refund of only 50 percent of the tuition fees for the semester in which he/she submits the application.

The student shall not be entitled to claim a refund of any part of the tuition fees if the application for suspension of registration and withdrawal from the University is made more than two weeks after the end of the add/drop period.

### D. Disciplinary Dismissal

A student who is dismissed from the University for disciplinary reasons is not entitled to any refund of tuition fees of the semester of dismissal.

## 6. Refund Policy

### A. New students

- New students are entitled to a waiver of **20** percent of the tuition fee for the courses in which they register in the first semester of their study, if he fulfillment all admission requirements for the program he is applying for, requirements if:
  - The student obtains a minimum grade of 95 percent in secondary school final examinations (for the College of Dentistry)
  - The student obtains a minimum grade of 90 percent in secondary school final examinations (for all other colleges)

### B. Continuing Students

- Continuing students are entitled to a reduction of 20 percent of their tuition in a regular semester if they have obtained a GPA of 3.8 or higher out of 4.0, and completed successfully at least 15 credit hours during the previous semester.
- Continuing students are entitled to a reduction of 10 percent of their tuition in a regular semester if they have obtained a GPA of (3.6 to 3.79) out of 4.0, and completed successfully at least 15 credit hours during the previous semester.
- The university reserves the right to amend the secondary school grade or semester GPA required by students to be entitled to tuition fee reduction.

### C. Sibling Fee Waiver

All sibling students and first degree relatives (parents and full siblings) registered in any undergraduate program are eligible for a fee waiver from 5% to 20% according to their order of registration in the same semester (excluding the summer session), after submitting a request with copies of their passports to the Office of Scholarship and Financial Aid. This fee reduction is not subject to the AGPA condition. It is applicable as follows:

Sibling	Waiver Rate
First	5%
Second	10%
Third	15%
Fourth and above	20%

### D. Performance Fee Waiver

Exemptions (100%) from tuition fees shall be granted to the top the first academically outstanding student in each program during each regular semester, in accordance with the following regulations:

**The following requirements should be met to be eligible for the discount:**

1. To have completed 60 credit hours at University of Science & Technology.
2. If two eligible students have the same CGPA, preference is given to the student who has completed more credit hours.
3. In the event of two eligible students having the same CGPA and completed the same number of credit hours, preference is given to the student with the highest CGPA in the last semester.
4. The number of credit hours completed should commensurate with the number of academic years spent by the candidates at University of Science & Technology.
5. The list of colleges' top achievers is approved by the Office of Admissions & Registration and the Vice Chancellor for Academic Affairs.



## E. Top Secondary School Students Waiver

The top three students from secondary schools within the Emirate of Fujairah are entitled to a fee waiver in the first semester of their study only, as follows:

- 100% for the first top student
- 75% for the second top student
- 50% for the third top student

### General Notes

- Tuition waiver is applied to undergraduate programs only. In addition, it is applied to tuition fees during fall/spring semesters only. Summer semester is excluded.
- If a student meets more than one of the above, i.e. conditions of fee waiver or scholarship, she/he will not be entitled to benefit from more than one fee waiver at the same time. In this case, the student will be granted the higher fee waiver.
- All fee reductions will be granted on the condition that the student satisfies all admission requirements stated by the Ministry of Education in United Arab Emirates, like English and Arabic proficiency requirements, before the end of the Add and Drop period in the first semester of their enrollment.
- All above-mentioned tuition fee reductions are subject to general eligibility conditions as specified in the University Policies & Regulations. For more details, please contact the Office of Scholarship and Financial Aid.
- 5% VAT will be added to all tuition fees

## 7. Accommodation Fees (Female)

Room Type	Fall / Spring Semester	Summer Semester	Daily Rent
Single Studio	17,500	5,825	200
Big Room	13,250	4,400	160
Small Room	11,700	3,750	140
Big Double	6,625	2,200	80
Small Double	5,850	1,990	70
Triple	4,425	1,450	-